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Meeting: ICS Board Meeting
 Date: 10/7/2013
 Location: Purdue North Central
 Central Library Room LSF170A
 Time: 6:07 pm –9:11 pm

1. Call to Order: Staci Trekles Call to Order

Present	Absent	Guests
Staci Trekles	Paulette Gonzalez	Carol Abshire
Judy Lindmark	Gail Freiden	
Natalie Cebulski		
Diana Foster		
Jenny Stall		
Joan Hildebrand		
Carol Albrecht		

2. Consent Agenda

1. Approval of reports and minutes

-Minutes of the 9/09/2013 ICS Board Meeting accepted as submitted

2. Review of month of email motions and acceptance

E-mail motions:

3. Approval of Committee Reports (all reports in full will be available with meeting minutes online)

Committee	Accepted	Not Accepted	No Report
Admission: Paulette Gonzales & Joan Hildebrand	X		
Adoption: Joan Hildebrand	X		
Health & Wellness: Staci Trekles &	x		
Foster Care: Marti Rukavina	X		
Fundraising: Gail Freiden	x		
Grants: Roberts Jocius	X		
Human Resources: Lori Peterson			x
Membership: Kathy Nielsen			x
Shelter Report/Cat Intake/Output	X		
Public Relations; Sharon Fitzsimmons	x		

Sponsor a Cat: Carol Abshire	x		.
TNR: Connie Szawara			x
Volunteer: Judy Dean & Diana Foster	x		
Finance committee: Judy Lindmark	x		
Treasurer: Natalie Cebulski	x		
Technology: Monica Korzenecki	X		

4. Announcements and items of information

1. Judy Dean and Diana Foster (and others) have been working to create a new Volunteer Application, Volunteer “new-hire” Checklist, and Volunteer Manual. Discussion on where to keep Volunteer Applications, files and tetanus records. Needs to in a secure location in a locked cabinet.

3. Action Agenda

1. Old Business

1. Hill’s Food Program update and on-going:

1. Cats are eating Science Diet dry and Friskies canned. Should we be feeding once or twice per day? Decision to be made by Health & Wellness Comm.
2. Want clarification that it’s ok to use a non-Hills canned food. Roberta to clarify for us.
3. Who is tracking the email addresses of Adoptees for Hills’ Food Program?

2. Yard Signage:

Judy Dean is working on big sign. Bonnie Zosso’s sign is up. Stephanie Ford made the small signs to line the driveway. Stephanie will also be creating a Communication Plan/Flow for us.

3. By-laws:

Heard anything from others regarding the emailed By-law change recommendations?

4. Nominations:

Who is running? We need to really talk this up.

5. Awards:

Going forward, we would like to have a sub-committee handle the nomination process. Nominees should be someone in the animal welfare community. Possibly give the award recipient a Brick in the Rainbow Bridge Garden. Decision was made to table the sub-committee business.

6. Cat Care Manager Position:

1. Discussion about which candidates were extended an employment offer.
2. Discussion of how to go forward with Cat Care:1 shift vs 2 shifts per day.

2. New Business

1. Costs and ROI of Mewsletters:

1. Judy Lindmark (Finance Committee) and President Staci Trekles discussed the costs of the Mewsletter, the return on our investment, and the overall dislike of the current process for producing the Mewsletter.

2. Could we reduce the size of the Mewsletter and send out bi-annually and still keep our Membership content?

3. Appeal letters produce more donations. Annually, would it be more beneficial to produce 6 Appeal letters and 2 Mewsletters?

4. Discussion regarding the need to use a new printer. AMA will no longer be used due to the unprofessional way they handled out most recent Mewsletter...resulting in a delay of a week.

2. Begin a Laundry List of proposals for use of gift money:

1. Mop closet/Laundry tub area. Outdoor runs for other side of Shelter. Isolation area/room/building. Mutual fund/investment/Annuity.

3. Open Discussion:

- Sponsor-A-Cat: end of year report sent to donors
- Candy Smith's offer==boss barter for goods. She asked that we compile a wish list of items.
- PR: Trying to get the new group organized. Diana Foster asking for direction.
- Treasurer: Recently received funds from Edythe Rossers' Estate.

4. Adjournment: 9:11 pm Next meeting on Monday Nov 4th, 2013