

ICS Health and Wellness Committee Meeting
4-15-13
Valparaiso University Harre Union, LL60
6:00pm

Agenda

1. Head Medicator's Report
 - a. General update
 - b. Weekend feeding protocols – revisit
 - c. Vet visit protocol
 - d. Feral cats
 - e. Parasite vaccination in Kiki/Freckles
 - f. Ringworm update
2. Cat trees-what are we going to do with them? Are they putting our cats at risk? Flat mops? Changing bedding? Replacement with Kuranda towers
3. Inside shelter camera-Kitty cam?
4. Iron remover for water-ours is \$9.95 per month-makes water rust-free and drinkable not to mention it saves the washing machine, toilet, and hot water heater and pipes.
5. Foster Care update and Godparents program
6. Room Mom subcommittee
 - a. Concern: Hall cats getting exposure, possibly being reintegrated into rooms? (From Beverly)
7. Cat Care Policies - revisit

Minutes

Members present: Judy Dean, Judy Lindmark, Staci Trekles, Jackie Goralczyk, Carol Abshire, Brett Wilson, Diana Foster, Jeanne Mott

Guest: Cindy McGuire

- Parasite issue
 - made to order vaccine, 3-4 days to make, 1-2 days to ship – should be paid for and on its way
 - A couple cats have apps – the meds can be sent home with them as long as the adopter is ok with it and as long as no other cats at home
 - Took long because different pharmacies were called to get the best price – Dr. Brooke handled
 - Clarissa will help M & R morning to help, Jackie will work one room at a time
 - Jeanne was willing to help as long as she is not on call/working; Paulette and Marti will also assist based on last meeting
 - Not really sure how to handle the “feral” cats Beau, Riley, Enzo – Jackie thinks it is possible to net them and administer that way; could take
- Weekend feeding – 2x day feeding is still happening due to adoption hours – we will continue doing this; dry food and other
- Cleaning and sanitation

- Kuranda towers – will be great to have but they need to be cleaned regularly – agreed we need to remove standing surfaces that can't be cleaned like carpeted trees
- All trees that are outside should be thrown away, including those in the runs
- Systematically we can replace everything in the rooms with more sanitary options like Kuranda – shelves, brackets, wood, sisal, and cardboard can be used
- Clearing off the floor of extra things like trees and tables can help make the rooms more sanitary and more open – but we still have to keep comfort in mind for the cats and the adopters coming in – make it as welcoming for guests as for cats
- Let's come up with ideas for each room – room moms will take this to their subcommittee; Church already has some ideas – polyurethaned shelving
- All rooms should be sanitized totally more regularly, including Plexiglass plastic chairs, etc. – maybe a new protocol or routine could be added to cleaners' duties to make sure some functions like cleaning plastic chairs off gets done
- **Disco – needs to have a litter box on top of the cage areas – Joan will be contacted**
- It is possible to add a cleaner one more day (Friday or Saturday?) - would cost about \$134 per month
- **Possible to add paper towel holder outside the door for each room?** Or some other “cleaning station” such as in the Totes where linens are kept – all cleaning solution is now the same – Chlorhexidine
- Other shelters – we will check out to see what they do with cleaning and furnishing
- Vet visit protocol
 - what's the chain of command? – Medicators and room moms are the primary people who should know what is going on with a particular cat; Jackie can report back to the group and to Room Moms regularly
 - If a cat needs to go to the vet, Jackie should be notified immediately; phone call on the way perhaps if it is an emergency; Jackie is in charge, she is the one who is the supervisor of the other medicators – there should not be negotiation on this issue
 - Phone tree: Jackie, Staci, Paulette, Marti; plus vet recommendation needed for euthanasia
 - Jackie will send Staci and Diana information anytime a cat is taken to the vet as a regular protocol
 - Suggestion: Jackie's title be changed to Cat Care Manager; recommendation to the board
- Memorials: there is a mass grave in the back and it was suggested that there should be a marker; could possibly be a future rainbow bridge fundraiser with memorials, etc.
- Ringworm: Miley is having a hard time getting rid of the virus; Firefly also has it on her ear – seems to be otherwise not spreading
- Kitty cam – inside the shelter? Webcam possibility – could get wireless cameras for security – also need to investigate router and signal strength because router; **Staci will follow up**
- Rust remover – **check with Roberta** – submit a proposal to finance as far as what she is looking at for the \$9.95 price per month

- Godparents – very popular! Brandy Coleman will help with management of the names and payments through Facebook
 - Cate Amador (coordinating Godparents) and Staci are strong advocates for keeping new kittens out of the shelter and helping them get adopted out of foster care to avoid keeping them in cages and letting their muscles atrophy from inactivity
- Requirement for volunteers handling cats – should have up to date tetanus shot or sign a waiver; this way we are protected from any potential medical incident issues
- Hall cats – could they be “reintegrated”? Possibly, although it’s rough to reintegrate them into the rooms – will take this under advisement
- Review of Cat Care Policies – book is being updated with new information as needed
- Cage cards and “on meds” signs – PetPoint can have the cage card printed; memo can be printed on there; “on meds” can be changed to “I’m not feeling well” to be more welcoming to adopters
- Kitten rooms – could they be moved to other rooms to give them more room? Could shed be moved to accommodate new runs?
- Rooms Moms – would like to have a wellness check demonstration – how to identify issues, things like that
 - Jackie and Clarissa do wellness checks every Monday and Thursday and this preventative measure has saved us a good amount of money since last year at this time; McAfee has reduced their pricing for us as well to help with vet costs
- We should always check when we go to the vet whether we have the med that they are trying to give us (often Clavamox) – billing at McAfee is handled by Amy and Jan
- Room moms are meeting April 21
- Nightlights for kennels in gift shop – **should be purchased**
- Revised vet care form – should be included a signature line on the bottom of page 1, treatment needed, treatment prescribed – **Carol will review current form and update according to feedback from Dr. Bailey**
- Evanger’s food – those products not labeled were from a run of cans where the label machine broke; cans came direct from manufacturer; Brett asked the cans to be exchanged for labeled ones and Evanger’s honored that
- FeLV vaccines
 - requirement is on our adoption contract; Jackie called the vets and they said that it was not a mandatory vaccine; Purdue studies also indicate as such
 - We always test for FeLV on intake and give initial year of shots and boosters to new kittens
 - Jeanne suggested making sure the first TWO years of shots are given
 - For those cats who are between Vx or have not had it done in a while, suggestion was to add a waiver of liability and offer it to adopters, so that they can choose to vaccinate the pet themselves rather than wait for us to do it and potentially hold up adoption process
 - Info to be shared with Adoptions – Tina
- Reference books needed at shelter and references should be available in the Cat Care protocol booklet as it is updated (last update 2001); professional books and sources are needed for best practice – thanks to our health care professionals in the room for pointing us to the best sources