

## CAT CARE MEETING MINUTES 04/21/14

Start 6:50pm

End 9:15pm

Present: C.Abshire, J. Lindmark, D.Foster, P. Gonzalez, J.Stall

ONGOING: These are areas that will be covered at every meeting.

- Cleaning:  
We are staying with the products we currently use: Simple Green, Chlorahex, and Bleach. Can use Spic & Span. Continue using bleach in every load of Laundry.
- Zoetis & Schein Tracking:  
Judy L will make a tracking sheet for us to start using. Will have to fine tune as we go. We have nothing to report at this time.
- Dr. Brooke Visits:  
Start list for Dr. Jessica's visit. We will be focusing on Senior cats and cats due for Rabies vacs. Jen, Paulette and Melisa will compile the list and help with the visit. No date has been set.
- On the Move: Raja-- Not moving yet. Gizzy-- To Disco. Molly-- To Hall. Kiki's cats— start with MJ and Ctiebatootie to?
- Cat Follow-up: Nala: has coccidia. Paris: test for parasites. Emery: rainbow bridge. Mocha: gaining weight. Checkers: doing well. Fancy: chronic URI. Taffy: good. Diva: re-test for coccidia. Scooter: gaining weight. Cissy: good. Aggie: not gaining weight.  
\*\*need bloodwork results from Westchester for Bjork, Azur, and Lefty.

OLD BUSINESS:

- Do we need a Cat Care Manager? Discuss the pros and cons. Yes. We need someone to lead the charge. Someone to implement the decisions of Cat Care Committee and follow up on daily activities.

- Barb Schwoegler's idea: Feature 2 long-time residents every month. We love this idea. Need to coordinate with Adoptions and PR and Room Moms. Where will we put the cages? Leave cats in their own room? Move to the Hall? Need to work out more details.
- Runs closed at Night? Table
- Communication: How to improve the flow between Medicators, Cat Care, and other Volunteers? We are stream-lining the way we do Med Sheets and Vet Care Forms. Med Sheets can be completed by Paulette, Melisa, Diana, Carol Ab. Vet Care Forms can be completed by Paulette, Melisa, Diana. Starting/Stopping/Changing Meds can be done by Paulette, Melisa. It was suggested that some Cat Care guidelines, such as those mentioned above, be added to the Volunteer Manual or on the Volunteer Bulletin Board so everyone is aware.
- Hall Cats: How are we tracking their physical exercise? Start an Activity Form/Log??
- Dentals: Aggie, Bailey, Bjork, Lefty, Azurbuzjan. Who else is on the list?? Start new list. Double-check on Mama Friskie...did she get a dental?

#### NEW BUSINESS:

- Zoetis and Schein tracking: Judy L to create. We will use 1 Med sheet and 1 Vacc sheet per room. Judy will combine monthly for reporting to Dr Reed.
- Medical Supplies List: how are we doing compiling the list? Where will it be kept? Share with all Medicators and Room Moms and Transporters. Melisa compiled a list that is hanging on the inside of the Med Cabinet door.
- Vaccine Chart: I need help creating a form. Carol Abshire to help create form that can be sorted by room, by due date...and can have info added and deleted, as needed.
- New Adoption Promo for MAY---Back in BLACK! We rec'd our first Best Friends Grant by participating!
- UWay Day of Caring: Do we want to be involved this year?? Maybe for Annual Physicals?? We would like to be involved for Vet Care, if possible.
- Micro-Chip Event: thoughts? Not sure of liability.

OPEN DISCUSSION:

Follow up call to make sure Adopter has completed their free Vet visit

Next Meeting: May 19<sup>th</sup> 630 pm at ICS

Submitted by Jenny Stall