



**Independent Cat Society**  
**Board of Directors Meeting Agenda**  
**January 5, 2015, 6:00pm**  
**Purdue North Central Room LSF60**

**Present: C. Albrecht, J. Stall, J. Petrovich, D. Buche, J. Hildebrand, G. Frieden, C. Abshire, J. Lindmark, S. Trekles**

**1. Call to Order**

1. Welcome and President's remarks

**2. Consent Agenda**

**1. Approval of reports and minutes**

1. 12-1-14 Meeting – approved – motioned and seconded

**2. Review of month of email motions and acceptance**

1. None

**3. Approval of Committee Reports (all reports in full will be available with meeting minutes online)**

1. Treasurer's Report and Finance Committee Report (Natalie Cebulski) - YES
2. PR and Communications (Dorothy Ripperdan) - NO
3. Fundraising (Lori Hlinsky) - NO
4. Health and Wellness (Jen Stall/Paulette Gonzalez) - NO
5. Volunteers (Judy Dean/Diana Foster) - NO
6. Membership (Kathy Nielsen) - NO
7. Foster Care (Diane Buche) - YES
8. Adoptions (Joan Hildebrand/Roberta Jocius) - YES
9. Admission (Paulette Gonzalez) - YES
10. TNR (Connie Szawara) - NO
11. Human Resources (Susan Contri) - NO
12. Technology (Staci Trekles) – No report
13. Sponsor-A-Cat (Carol Abshire) - YES
14. Grants (Roberta Jocius) - YES

**4. Announcements and items for information**

**3. Action Agenda**

**1. Old business**

1. Policy and procedure manual ad-hoc subcommittee updates – final board orientation manual for review from Ronda – available electronically, manual will be in Gift Shop for reference
  1. Weather Emergencies procedures – ad hoc committee to be formed to add procedures to the manual
    1. Judy, Roberta, Joan, Carol Abshire – subcommittee members – have not met yet
2. Building committee update
  1. No formal report – Roberta not here
3. Cleaning procedures update – Diane
  1. Everything has been ordered and come in
  2. 1-13-15 and 1-14-15 – cleaners will be trained and equipment set up
  3. Recommended to track all supplies and how much it is costing as we go; checkup in two months from now to see whether the processes are working, whether the cleaning is appropriate, evaluation of effectiveness
4. Budget – vet care update from Cat Care
  1. Carol Abshire is new Cat Care Co-Chair with Paulette
  2. She will need to go back to the committee to discuss the control of finances spent on veterinary care – will be discussing invoice by invoice with Judy Lindmark on how money is being spent
  3. Judy had given a spreadsheet of different charges from different local vets

5. Assisted spay/neuter program questions
  1. Approaching Arbor View, Porter County Clinic
  2. Staci discussed with PC Clinic on Friday
  3. Will be visited Arbor View on Thursday with Roberta and Carol
  4. We are interested in finding new ASN avenues as well as discounts for services for our shelter cats – both clinics seem open to multiple levels of partnership
  5. Diane mentioned Hobart Animal Clinic as another potential partnership opportunity – we have an account with them through Jim Granzow (foster); they also now have emergency services
  6. Ark of the Dunes – another potential option?
  7. Jan-November 2014 vet care costs - \$33712; Jan-November 2013 - \$17603
  8. Judy's letter distributed for comments to McAfee about ASN prices being too high; suggested to follow up after one week of sending out to check in, invite Dr. Brooke to a meeting
  9. Judy has talked with the Westchester office manager about the McAfee raise in price, and that we were rethinking the system, we'd like to meet with Westchester in January; AR supervisor indicated that Dr. Reed is likely not interested in raising his prices
6. Vacant storefront to showcase adoptable cats (Judy D.)
  1. Tabled
7. Crash cart/IV Stand table (Judy D.)
  1. Tabled

## 2. **New Business**

1. Strategic Plan review
  1. Reviewed each goal of the strategic plan to review our progress
  2. On all goals, progress has been made; Goal 1 is nearly complete
  3. Goal 2 – still exploratory phase, R. Jocius indicated that grants may be available
  4. Goal 3 – fundraising is exploring new avenues, income was close to last year
  5. Goal 4 – adoptions up by 20+ in 2014
  6. Goal 5 – Building subcommittee established and active, progress being made on deciding on options for new building and/or existing improvements
  7. Goal 6 – adoption of Accel products is seen as a movement toward improving shelter cleaning and facility
  8. Please review and provide updates as new steps are taken toward attainment of our goals.
2. Kitten test question (Diane B.)
  1. Testing for FeLV and other vaccines need to be done on
3. Books to avoid burnout (Diane B.)
  1. Diane shared “The Power of Joy in Giving to Animals” a book about the many things to consider that animal welfare workers can consider to avoid burning out from worry and stress; author Dr. Linda Harper is a psychologist in Evergreen Park, IL; this person also does consultations and workshops for organizations; can also sell her book with a table at our events
  2. Considered the option to bring her out during the Book Sale for a workshop and to sell the book at the event
  3. Also shared “Celebrating the Life of Honey Dog” a book that helps people deal with the grief of a pet
4. **Confidentiality agreement** – volunteer agreement does not have one; identified as an issue if volunteers give out others' information (phone numbers, etc) without their permission – personnel information is confidential and should be treated as such; Staci will work on this with Diane and Judy D

## 3. **Open Discussion**

## 4. **Adjournment**