



**Independent Cat Society**  
**Board of Directors Meeting Agenda**  
**June 1, 2015, 6:00pm**  
**Purdue North Central Room LSF60**

1. **Call to Order**
  1. Welcome and President's remarks
2. **Consent Agenda**
  1. **Approval of reports and minutes**
    1. 5-4-15 Meeting – Judy motions, Diana seconds
  2. **Review of month of email motions and acceptance**
    1. none
  3. **Approval of Committee Reports (all reports in full will be available with meeting minutes online) – all approved**
    1. Treasurer's Report and Finance Committee Report (Natalie Cebulski)
      1. Costs should be going down because of lower admissions (50 less cats than last year!), although that doesn't seem to be the case quite yet
      2. NIPSCO is down because of budget plan renewal each May
      3. Food and litter also is going down
      4. Vet and medication bills are up due to many things, including increased overall costs of medications
      5. Could we get an energy assessment from NIPSCO? Roberta will look into it
      6. Lysine costs – are we using too much? Is it too costly? "People" kind will work just as well to save money: <http://www.pipingrock.com/l-lysine/l-lysine-powder-39365> ; Carol will talk to medicators about the use of Lysine
    2. PR and Communications (Dorothy Ripperdan)
    3. Fundraising (Lori Hlinsky) – no report
      1. Airline raffle tickets going well – have made close to \$2000 so far
    4. Health and Wellness (Carol Abshire/Paulette Gonzalez)
    5. Volunteers (Judy Dean/Diana Foster)
    6. Membership (Kathy Nielsen) – no report
    7. Foster Care (Diane Buche)
    8. Adoptions (Joan Hildebrand/Roberta Jocius)
    9. Admission (Paulette Gonzalez)
    10. TNR (Connie Szawara) – no report
    11. Human Resources (Susan Contri) - report
    12. Technology (Staci Trekles) – no report
    13. Sponsor-A-Cat (Carol Abshire)
    14. Grants (Roberta Jocius)
  4. **Announcements and items for information**
3. **Action Agenda**
  1. **Old business**
    1. Security cameras
      1. Brandy's Lock and Key contacted and visited shelter; have not gotten us a quote yet
      2. Diane noted an idea of purchasing our own cameras (such as at Costco for \$699 or \$799) and having "Always A Solution" based in Valpo - 219-548-2948 – install it professionally. Will this save money? Maybe but there is not Internet drop in main building, so could raise costs
      3. iPetCompanion grant was submitted – we will hear soon about a possibility of a camera in a room
    2. Building committee update
      1. Diane and Roberta are meeting regularly
      2. Have measured the grounds at the shelter to come up with a diagram and graph of several options for an ideal shelter plan

3. Would make use of existing shelter but would probably remove Gift Shop building in this plan
4. Feeling good about the progress so far, will be investigating various alternatives to come up with several plans for the board to choose from
5. Next step is to talk to builders like Morton Buildings with the ideas
6. Hope to bring plans to the board for input in July
3. Assisted spay/neuter program update
  1. Letters have been going out to vets
  2. Gast Animal Hospital (Valpo - \$110) and All Creature Features (LaPorte - \$85) have signed on
  3. Still setting up accounts to add the new vets to our list
  4. Westchester will not continue with comprehensive – will do \$65 basic only
4. Linda Harper workshop update
  1. Set for August 4 from 1-4pm at PNC – room LSF 02
  2. Flyer and info on website: <http://www.eventbrite.com/e/finding-the-power-of-joy-in-working-with-animals-tickets-16902648276>
  3. \$20 fee for registration until July 19; \$25 thereafter – includes a copy of the book
  4. Will be pushed at Book Sale – Linda will provide books for the event to sell with registration
  5. Suggested to send invitations to local vets, rescues, etc
5. Budget – vet care update from Cat Care
  1. Not ready yet – will be ready next meeting

## 2. **New Business**

1. Safety check – fire extinguishers?
  1. Joan will have someone come out soon
2. Northern Indiana Federal Credit Union partnership
  1. We have a credit union partnership similar to Allegius with NIFCU
3. Nominations for Recording Secretary position
  1. Judy Dean has asked to resign from the board due to ongoing health concerns
  2. She will continue to conduct volunteer committee duties
  3. Board needs to find nominees and return to the board with nominations

## 3. **Open Discussion**

1. Thermostat – everyone must either not touch the thermostat or return it to a lower temp when leaving; reprimands will be issued for future problems related to the thermostat
2. Continued staff non-accountability issues, and continued issues with people not using the least costly places for vet and medication services
3. Carol and Cat Care have been trying; Cleaning staff has also had a meeting recently to understand the employee handbook and what is expected
4. Second phone line? Carol Abshire asked about the possibility of this for the shelter for the purposes of getting vet calls and other important calls in to the shelter
5. Autoclave sterilization instrument is needed due to new state legislature for spay/neuter clinics – Connie has noted the need for a new autoclave for their clinic; the idea of group payment from the other shelters that use the clinic was proposed (Michiana, Frieds) – cost of an autoclave is about \$2000. Connie/Dr. Fehrs have not mentioned this need to the Board directly.

## 4. **Adjournment**